

# **Key Processes and Procedures Relevant to the Production of IPCC Reports and Efforts to Enhance Engagement with the IPCC Focal Points**

**Abdallah Mokssit**  
**Secretary, Intergovernmental Panel on Climate Change**

**IPCC Side Event**  
**SB60, Bonn**  
**6 June 2024**

# Seventh Assessment Cycle | Timeline



# Key Decision Seventh Assessment Cycle

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In adopting its programme of work the IPCC emphasized that the seventh assessment cycle will be **robust, comprehensive, accurate, inclusive and use diverse literature and knowledge** sources including drawing on Indigenous Peoples' Knowledge and Local Communities' Knowledge.

# Why wide participation matter? Sixth Assessment Reports | Numbers

# 796

Authors

33% 67%

Female Male

41% 59%

Developing Countries and Economies in transition      Developed countries

# >100,000

Pieces of scientific literature assessed

# >300,000

Review comments addressed



# Key Report Process | Ten Steps





# Efforts to Enhance Engagement of the IPCC National Focal Points

## Induction brochure



## Introduction to the IPCC

This brochure aims to provide a brief introduction to the Intergovernmental Panel on Climate Change (IPCC) to Focal Points newly designated by IPCC Member Countries and Observer Organizations, and to IPCC Bureau and Technical Support Unit members.

ipcc

INTERGOVERNMENTAL PANEL ON climate change

WMO UN  
environment programme

Issue# 20  
January to March 2024

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- 60th Session of the IPCC and programme of the work for the seventh cycle
- 67th Session of the Bureau
- From the Executive Committee
- From the Gender Action Team
- IPCC Scholarship Programme
- On the Focal Points Portal
- From the Technical Support Units
- Correspondence
- News
- Outreach
- On Social media
- Calendar of events
- Staff News

**Quick links:**

- IPCC Website
- Calendar
- Focal Points
- Documentation

NEWSLETTER

**From the Secretary of the IPCC**

Dear Colleagues,  
Welcome to the 20th issue of the IPCC newsletter covering January to March 2024.

It was an exciting and rewarding start to the year meeting with you all in Istanbul at the 60th Session of the IPCC - the inaugural Plenary of the seventh assessment cycle. I was proud to observe and be part of the collective efforts of governments, observer organizations, the newly elected Bureau Members, Technical Support Units, and our Secretariat, to develop the IPCC's program of work for the new cycle. We enjoyed excellent working conditions and exceptional hospitality in Istanbul. I would like to express my gratitude to our hosts, the Government of the Republic of Türkiye, for their impeccable organization.

Thanks to your hard work and the consensus reached in Istanbul, we can proceed to the next phase, the strategic planning, which will feature prominently in our agenda and discussions at the 61st Session of the IPCC. This Plenary is scheduled to take place from 26 July to 2 August 2024 and it is expected to be held in the Bulgarian capital Sofia. Discussions will also focus on the approval of the draft outlines of the first two reports in the seventh cycle - namely, the Special Report on Climate Change and Cities and the Methodology Report on Short-lived Climate Forcers. The Working Groups and Taskforce on National Greenhouse Gas Inventories have been busy with organization of the scoping meetings for these two reports and respective draft outlines. The Scoping Meeting for the Special Report on Climate Change and Cities will be held from 16 to 19 April 2024 in Riga, Latvia. The Scoping Meeting for the Methodology Report will be held in Brisbane, Australia from 26 to 28 February 2024.

To ensure the optimal participation of registered delegates in the Plenary, the Secretariat will organize a pre-briefing to the Session on 26 July, particularly for new delegates unfamiliar with the IPCC. On the same day, we are also offering training sessions for our Bureau Members on ethics and prevention of sexual harassment.

I am pleased to inform you that the work of the Ad-hoc Group on Lessons Learned (AGLL) has started. We thank the AGLL members, advisory members, Co-Chairs, Debra Roberts (South Africa) and Britany Croll (USA), as well as the rapporteurs, IPCC Bureau members, Mark Howden and Cromwell Lukorito, for their dedication to this important process. We will update you on their work in the next issue.

I am looking forward to welcoming the members of the Bureau at the end of May at the Headquarters of the World Meteorological Organization (WMO) as they will gather in Geneva to prepare for the 61st Session of the IPCC. This will be the Bureau's 67th Session.

With the new cycle now underway, the Technical Support Units are also bringing on board new colleagues needed for the work ahead. I wish to welcome the colleagues recruited so far to the IPCC family. Detailed information about new colleagues is available in their relevant sections below. The news and outreach section has links to the current vacancies.

Photo cover: PIG, Plenary Session

## IPCC Newsletter

## Dashboard for IPCC focal points

ipcc Dashboard Info Tools Links Reports Profile Logout

Applications Search App

<p><b>Bureau Portal</b></p> <p>Portal for all IPCC Bureau Sessions</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Calendar</b></p> <p>IPCC Calendar</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Paper Smart</b></p> <p>Paper Smart portal - for all IPCC Sessions</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Registration</b> <span style="float: right; font-size: 0.8em;">12th Jul 2024</span></p> <p>Registration for IPCC Sessions</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>
<p><b>Contact Database</b></p> <p>Contact Database with information of various stakeholders interacting with the IPCC</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>E-Board</b></p> <p>Discussion Forum</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Error Protocol</b></p> <p>Application to implement the IPCC Error Protocol</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Nomination of Authors</b></p> <p>Nomination of authors for IPCC Reports</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>
<p><b>Scoping - AR7</b> <span style="float: right; font-size: 0.8em;">7th Jun 2024</span></p> <p>Nomination of experts for the AR7 Scoping Meeting</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Authors</b></p> <p>List of IPCC authors by Report</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>COI</b></p> <p>Conflict of Interest Database</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>FMS (AR6 SYR)</b></p> <p>Figure Management System for the Synthesis Report for the Sixth Assessment Cycle</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>
<p><b>Outreach</b></p> <p>IPCC Outreach activities</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Review Comments</b></p> <p>Searchable reviews comments only for selected reports and drafts</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>COGS</b></p> <p>Applications for managing IPCC Glossary</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>	<p><b>Scholarship</b></p> <p>IPCC Scholarship</p> <p style="text-align: center; border: 1px solid #ccc; padding: 2px;">Open Application</p>

# Additional Planned Activities for IPCC Focal Points

## Roadmap - 2024

### Side Event

SB60  
(June)

### Briefing (Induction)

IPCC-61  
approval of the outlines  
(July)

### Webinars

Call for authors'  
nomination  
(August – tbc)

### Other Activities

COP29 and beyond  
(November)

# THANK YOU FOR YOUR ATTENTION

## STAY IN TOUCH



ipcc.ch



ipcc-sec@wmo.int  
ipcc-media@wmo.int

## STAY CONNECTED



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@ipcc



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ipccGeneva

