

## IPCC Scholarship Programme Notes to Applicants

### How to apply?

#### **A/ The IPCC Application Form for Scholarships should be:**

- downloaded from the IPCC website (www.ipcc.ch);
- duly completed;
- signed and dated;
- provided in duplicate (3 copies);

Please read the instructions carefully before completing the application form.

A clear, precise and complete answer must be given to each question.

Applicants must apply using the IPCC Application Form. Applications received in any other format (e.g. CV's or letters) will not be considered.

#### **B/ Submission of Candidates' Files**

The Application Form should be completed by the following documents:

- a detailed CV including list of publications
- copies of all university degrees or diplomas
- a copy of Passport
- a copy of insurance certificate(s)
- if available and applicable, a copy of the signed invitation letter from the host institution.

The complete application file, including the Application Form and all the attachments mentioned above, should then be submitted to the IPCC in one of the two following ways:

(a) scanned and electronically sent to :

[IPCC-SP@wmo.int](mailto:IPCC-SP@wmo.int)

(b) or sent by post to :

IPCC Scholarship Programme  
C/O World Meteorological Organization (WMO)  
7bis avenue de la Paix  
CH- 1211 Geneva 2  
Switzerland

Incomplete applications, as well as candidatures that do not fulfil the requirements will be disqualified.

The closing date for the receipt of the IPCC Scholarship application form is: 31 July 2010 (emailed or postmarked).

### **C/ Result of scholarship awards**

- (a) Successful students will be notified of the award offer in the fourth quarter of 2010. Please note, only successful applicants will be contacted. Therefore if you do not receive notification of the results by end of 2010 you should assume your application has been unsuccessful.
- (b) The letter of award for successful students will include instructions and a deadline for accepting the award. It will also provide more details on stipend payments as well as reporting and other requirements.

### **D/ Selection and Acceptance of Candidates**

- The scholarship will be formally awarded upon confirmation of acceptance and placement at the university (or educational institute) of their choice.
- The selected candidates will be officially notified and will receive a letter of award.
- The letter of award contains particulars of the study programme, the financial and other conditions attached to the award of scholarship, the obligations incumbent upon the candidate during the period of study, travel arrangements, etc. On accepting the scholarship, the beneficiary undertakes to comply with the conditions stipulated in the letter of award.

### **Timeline for initial scholarship awards**

Application forms available on the IPCC website ( <a href="http://www.ipcc.ch">www.ipcc.ch</a> )	23 June 2010
Deadline for receipt of applications	31 July 2010
Result of selection process and scholarship awards	4th quarter 2010

*For information regarding scholarships, please contact :*

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